



INSTRUCTION TO PARTICIPANTS

Dear Participant,

You have been nominated by your accreditation body to participate in the proficiency testing program: Printed Document Examination (APLAC T096), which is proposed by China National Accreditation Service for Conformity Assessment (CNAS) and prepared by the Institute of Forensic Science (IFS), Ministry of Justice, PRC . In this program, each participant has a unique code number shown on the Result Report Sheet. Considering the rules for protection of participants' confidentiality, the unique code number will represent your organization in the final report associated with this program. The participant's information and PT results will be returned to related ABs and APLAC.

Instruction

1. Scenario

An employee was suing his employer company. The company provided a Labor Contract dated January.10, 2013. Disputes arose between the two parties as to how the Labor Contract was produced. Both parties agreed to appoint a forensic science institute to determine whether the two pages of the Labor Contract were produced by the same machine.

2. Proficiency Testing Materials

- (1) **The questioned document: A two pages Labor Contract dated January 10, 2013.**
- (2) A DVD disc containing: a. Instruction to Participants; b. Receipt Form; c. Result Report Sheet.

3. Examination Request

The participants are required to examine each page of the submitted document comparatively, and answer the following question: *Were page 1 and page 2 of the submitted Labor Contract produced by the same machine?*

Please complete the examination against your routine **non-destructive** methods (**Don't damage the questioned document**), and record your results on the Result Report Sheet.

The finished Result Report Sheet should be returned to the following contact by **EMAIL no later than Dec 20, 2014.**

Enquiries

Please refer to the following contact for enquiries concerning the program.

Contact:

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